

September 2006

Dear Parents

We welcome your interest in this school.

Sutton Coldfield Grammar School for Girls is a selective school providing high quality education for girls in the 11-18 age group. In recent years our GCSE and A level results have been consistently outstanding. Continuing research shows that girls achieve higher standards in single-sex education and this is repeatedly verified at Sutton Coldfield Grammar School for Girls. In recognition of our achievements we have been awarded Specialist Science College Status.

To summarise:

- In 2006 the GCSE pass rate in Yr 11 (A* - C) was 98.2%, continuing the upward trend of recent years. A magnificent 71.2% of these passes were at the highest grades of A* or A. 22.2% of the girls gained grades A or A* in all of their subjects. The % of girls achieving 5+ A*-C was 100%.
- At A level the average point score per girl was 445.2. The overall pass rate was 99.2% with 61.5% of the entries at the top two grades of A and B.

Although the girls are high achievers we are by no means a rigid 'academic' school. A friendly atmosphere, a dedicated staff and a rich mix of activities make for a broad and productive education. The numbers who apply are a testament to the success and quality of the school.

The designation of Science College status brought an extra £600,000 into the school between 2004 and 2008. We have made major improvements to accommodation and resources and this will continue to raise our standards even higher and extend facilities for independent learning. We continue to value all areas of the curriculum and will remain a school in which girls can achieve to a high standard across all subjects.

In 2004 we were delighted to receive an outstanding OFSTED report. The summary is available on request but some of the highlights were:

- **This is a very good school that provides a very good quality of education and excellent value for money**
- **This is a school with no major weaknesses of any kind**
- **Standards are generally very high throughout the school**
- **In all years, the level of achievement can be attributed mainly to the very good quality of teaching that the students receive.**
- **The students own very good attitudes also play a significant part in their achievement.**
- **The quality of support, advice and guidance is good. There are good arrangements for 'extending' and consulting students, acting on their views, and involving them in the work of the school. There is a wide range of extra curricular activities on offer**
- **Particularly strong sense of team work at the school.**

Please visit the school to fully understand how our ethos and opportunities we offer will be of benefit to your daughter.

C Speak J.P.
Chairman of Governors

K B Harrison M.Ed. B.A.
Headteacher



The Curriculum

This has been planned in three parts.

In Key Stage 3 the curriculum offers a broad base for all pupils and includes Mathematics, English, Art, French, Geography, Citizenship Plus, History, Information Technology, Music, Physical Education, Religious Education, the Sciences and Technology (including Design, Food and Textiles Technology). Citizenship Plus is a course combining Personal, Health, Social and Moral Education with Citizenship. Additionally, in Years 8 and 9 everyone studies Spanish. A residential experience in Year 8 aids social development. During Year 9 all girls start courses in GCSE ICT and RE, Maths and Science.

Early in the Spring Term of Year 9 each girl plans an individual course for Key Stage 4, mindful of the needs of the National Curriculum and the efficiency of the school. The final choice is subject to the approval of the school. Each girl should include English Language and Literature, Mathematics, the Sciences, a Foreign Language, a Humanity, I.C.T., and two more subjects. It is strongly recommended that she studies a creative technological subject. In addition, she will take part in Religious Education, Citizenship Plus and Physical Education. All girls take part in a two-week Work Experience scheme in Year 10.

For Year 12 each girl will usually choose four subjects which lead to the AS (Advanced Subsidiary) qualification at the end of the year. At least three of the subjects will be continued into Year 13 leading to three full Advanced levels. A level General Studies is also studied by all students. The Sixth Form experience has been designed to offer students a balanced course including all entitlements that should be expected for 16-19 year olds. It is based upon a range of more than twenty subjects and incorporates opportunities for career sampling, community experience and sporting activities thus providing a successful basis for entry into either Higher Education or direct into a career. Full details are available in a separate sixth form prospectus available on request.

Religious Education and Guidance

Religious Education is part of the core curriculum and is in line with the agreed syllabus drawn up by the LEA. In Key Stage 3 a multi-faith approach is used but, as pupils mature, the moral and controversial issues which confront young people are also considered.

In Year 10 all girls take a minimum of GSCE short course in R.E.

Sex Education

Sex Education is an important element in a caring environment founded on positive self-images. Ethical issues and the developments, both emotional and physical, associated with the processes of reproduction, human relationships and the nature of sexuality are discussed openly, sensitively and in an informed manner.

Ethical aspects are considered in Religious Education and factual information is part of National Curriculum Science. Most of the discussion takes place in the Tutorial programme. We hope that all girls will benefit from the lessons but parents who have reservations about the course should write to the Headteacher.

Work Related Learning / Enterprise Learning

We seek to enhance the student's experiences by offering a range of Work Related Learning, Enterprise Learning, Careers Education and Work Experience opportunities throughout their time at school. These opportunities will be delivered using a variety of strategies and methods including:

business/enterprise/work related (off timetable) day activities, specific (careers/tutorial) lessons and developing the WRL/EL strand as part of another curricular lesson (e.g. science). There will be both school-based activities and work undertaken out of school in the workplace, business or community context.

Careers Education

Careers Education forms an integral part of the tutorial programme.

It involves developing the needs of individual pupils through knowledge and understanding of themselves. It allows them to develop the necessary skills to obtain and handle information, to be realistic about personal capability, to make informed decisions about careers and to review, assess and set realistic targets. Individuals thus apply their knowledge, skills and information to make realistic choices and decisions about further options.

The school has a well resourced Careers Library which contains up-to-date information on education, training and employment opportunities, supported by IT facilities. Students are introduced to the Library in Year 9 and are expected to use the room for their careers research. The room is open to all pupils before registration and during the school day. Pupils also have access to Careers computer software within the school's IT computer suites via the computer network.

Independent Learning

The Independent Learning Centre is a specially developed study area accessed from the library. There are resources for independent sixth form study, laptop computers, an interactive whiteboard, video and video conferencing facilities. It is available for sixth form study or can be booked for use by classes in any Key Stage for research and presentations. There are also helpful leaflets on study skills and an adviser on hand to support classes or individual students.

Assessment for Learning

As a school we are fully committed to the principles of assessment for learning (AfL). This is the process of using classroom assessment to improve learning as opposed to an assessment of what pupils can do.

AfL includes such things as target setting, constructive feedback, self assessment and peer assessment. Pieces of work will not always receive a formal mark but work will be assessed regularly and detailed feedback given on the next steps necessary for improvement.

All girls will have a target grade or level for each subject recorded in their pupil planners. The targets indicate challenge but will be realistic.

Homework

Homework is set according to a regular timetable. Work may be short tasks or more extended project work to be completed over a specified period. Each student has a Personal Planner to record details of work set and achievements both in and out of school; we ask parents to check regularly and confirm that homework is being done. From time to time there may be personal reasons why homework cannot be completed and parents are asked to inform us by letter if this is the case.

Progress File

We give active encouragement and time to all girls to prepare materials for the National Progress File. The records are reviewed and updated twice each year leading to the final document, which is the property of the pupil.

Assemblies and Collective Worship

Assemblies held in the School Hall each day are attended by different sections of the school. The Drama Studio and form rooms are also used for collective worship. In compliance with the 1988 Education Act, collective worship is "wholly or mainly of a broadly Christian nature". Assembly is also used to publicise

current events and activities and to recognise pupils' achievements. House Assemblies are held at approximately monthly intervals.

Any parent who has an objection on religious grounds to his or her daughter taking part in collective worship or attending Religious Education lessons, has the right to withdraw her from these activities. In such a case, parents must write to the Headteacher who will make the necessary arrangements.

Charging Policy

The Governing Body has a charging and remission policy for specific activities, which is very similar to that of the Local Education Authority; copies are available for inspection on request. This is an LEA Community School and as such there are no fees for the general education we offer.

School Profile

The requirement to publish the Governing Body Annual Report to Parents and to hold an associated meeting has been removed. They have been replaced by a School Profile to be published annually, following validation of the previous year's exam results during the summer term. Please view the latest one (relating to 04/05) via the school website link on www.suttcold.bham.sch.uk.

Alternatively the direct web page is <http://schoolprofile.parentscentre.gov.uk>, followed by typing in the name of the school.

If you require a paper copy please contact the Head Teacher

Please note that all information contained in this prospectus is correct at the time of publication.



SCIENCE COLLEGE STATUS

We were designated a Specialist Science College with effect from 1st September 2004. This is a tremendous opportunity for the school as it generates an additional £600000 for resources. All areas have seen benefits but two major projects were the building of a new laboratory and the extension of the library into an adjacent classroom to create an independent learning area.

The status means :

- The existing high standards in Science and Maths will further improve and in turn lead to whole school progress.
- We will create a culture which is scientific, technological and enterprising, deliberately seeking out opportunities to enhance other areas of the curriculum.
- We will work in close collaboration with partner schools and the local community to foster approaches to lifelong learning in Maths and Science.

The immediate benefits for girls seeking places in September are :

- an extension to the library to create an independent learning centre staffed by an adviser.
- additional spending on IT and associated equipment for all curriculum areas.
- additional science technician support.
- a new science laboratory and an additional classroom.
- Single sciences at GCSE.

Science status does not mean we do not value other areas of the curriculum and respect the talents of the girls in all areas. We expect the rich variety of extra-curricular activities to continue and the existing results in other subjects to be at the very least maintained.

The decision to seek the status was considered at length. It was a strategic step to access additional funding for the benefit of all girls in all subject areas.



EXTERNAL QUALIFICATIONS AND SUBJECTS

'A' LEVEL (AS/A2) SUBJECTS STUDIED BY 6TH FORM:

ART	MATHEMATICS
BIOLOGY	FURTHER MATHEMATICS
BRITISH GOVERNMENT AND POLITICS	MUSIC
BUSINESS STUDIES	PHYSICAL EDUCATION
CHEMISTRY	PHYSICS
CRITICAL THINKING	PRODUCT DESIGN
ENGLISH LANGUAGE	PSYCHOLOGY
ENGLISH LITERATURE	RELIGIOUS STUDIES
FRENCH	SCIENCE FOR PUBLIC UNDERSTANDING
GENERAL STUDIES	SOCIOLOGY
HISTORY	SPANISH
ICT	THEATRE STUDIES
LAW	

MINORITY SUBJECTS MAY BE OFFERED UNDER A CONSORTIUM ARRANGEMENT INVOLVING THE OTHER SUTTON COLDFIELD SECONDARY SCHOOLS.

GCSE LEVEL SUBJECTS STUDIED BY PUPILS IN YEARS 10 AND 11:

ART	GEOGRAPHY
BUSINESS STUDIES	HISTORY
CITIZENSHIP (SHORT COURSE)	ICT
D+T FOOD TECHNOLOGY	MUSIC
D+T GRAPHICAL PRODUCTS	PHYSICAL EDUCATION
D+T RESISTANT MATERIALS	RELIGIOUS STUDIES FULL/SHORT
D+T TEXTILES TECHNOLOGY	BIOLOGY, CHEMISTRY AND PHYSICS
ENGLISH	AS SINGLE SUBJECTS BUT ALL MUST BE TAKEN.
ENGLISH LITERATURE	SPANISH
FRENCH	



DESTINATION OF SCHOOL LEAVERS – SUMMER 2005

(N.B. Figures for 2006 destinations not yet available)

	Higher / Further Education / School	Employment	Training	Other
Aged 15	151	1	1	0
Aged 16	124	0	1	1

	Further Education	Higher Education	Employment	Training	Gap Year	Other
Aged 17	0	105	1	1	6	1

ABSENCE REPORT 2005 - 2006

Number of pupils of compulsory school age on roll for at least one session	761
Number of pupil sessions	236616
Number of authorised absences	8646
Number of pupils with at least one authorised absence	686
Number of unauthorised absences	198
Number of pupils with at least one unauthorised absence	63

SUTTON COLDFIELD GRAMMAR SCHOOL FOR GIRLS
SENIOR STAFF – 2006/07

MANAGEMENT TEAM

Mrs K Harrison (KHA)	Headteacher
Mrs S Knights (SKN)	Deputy Head - Curriculum
Ms G Fox (GFO)	Deputy Head - Personnel
Mr J Cooper (JCO)	Asst Head - Curriculum
Mrs P Thomas (PTH)	Asst Head – Pastoral
Mr M Sheridan-Jones (MSJ)	Asst Head – Director of Science College (Dec 2006)
Mrs T Young (TYO)	Asst head – Director of Specialist College (Jan 2007)
Mrs L Smith (LSM)	Business Manager

HEADS/ASSISTANT HEADS OF SCHOOLS

Mrs J Irvine(JIR)	Head of Post 16
Mrs F Heeks (FHE)	Asst Head of Post 16
Mrs J Batchelor (JTB)	Head of Middle School
Mrs G Aston (GMA)	Asst Head of Middle School
Miss L Morley (LML)	Asst Head of Middle School
Mrs L Copley (LCO)	Head of Lower School
Miss J Steadman (JST)	Asst Head of Lower School

HEADS OF DEPARTMENT

Miss K Akhtar (KAL)	IT
Mrs J Bassett (JBA)	Art
Mr I Bates (IDB)	Geography
Mrs H Dimmock (HDI)	Technology
Mrs F Heeks (FHE)	History
Miss S Hart (SJH)	PE
Mrs M Lucas (MLU)	RE
Mr J Jones (JAJ)	Music
Mrs D Grossett (DGR)	Business Studies and Business Links
Mr D Owen (DOW)	Modern Languages
Mr C Parry (CPA)	English
Mrs J Jones (JJO)	Science
Mr A Steed (AST)	Mathematics
Mrs J Draper (JDR)	Spanish
Mrs A Flood (AFL)	Biology
Mrs L Neal (LNE)	Chemistry
Mr G Hughes (GHU)	Physics
Mrs C Hodgetts (CHO)	i/c Sociology
Mrs J Taylor (EJT)	Social Studies
Mrs L Cockrill	Senior Lab Technician
Mrs M Cox	Senior Librarian
Mr A Dunnett	ICT Network Manager
Mrs J Nunn	PA/Office / Examinations /Assessment/Publicity
Mrs O Williams	Buildings Site Supervisor

FORM TUTORS – 2006/07

<u>FORM</u>	<u>FORM TUTOR/TUTORS</u>	<u>ROOM</u>	<u>INITIALS</u>
7A	Mrs R Fisher/Mrs C Higgs	31	RFI/CHI
7N	Mrs A Blakeway	36	ABL
7T	Mrs L Vincent	35	LVI
7V	Mr I Bates	37	IDB
7W	Mrs AM Cohen / Mrs C Harding	1	AMC/CHA
8A	Mrs L Gill	34	LGI
8N	Mr M Kearsey	40	MKE
8T	Mr T James	39	TJA
8V	Mrs J Jones / Miss C Fielding	38	JJO/CFI
8W	Mrs H Muman	10	HMU
9A	Miss P Bennett	C3	PBN
9N	Mrs K Davies	11	KDA
9T	Mrs J Robinshaw	13	JRO
9V	Ms J D'Auban/Mrs J Parkes	17	JDA/JPK
9W	Mr D Owen	C6	DOW
10A	Ms D Plackett	5	DPL
10N	Mrs J Draper	C5	JDR
10T	Mr C Parry	2	CPA
10V	Mrs E Dodd	C2	EDO
10W	Mrs J Manning	16	JMA
11A	Mrs D Grossett/Mr P Jones	7	DGR/PJO
11N	Mrs J Garvey	12	JGA
11T	Mrs E Griffith	C4	EGR
11V	Mrs H Ghazireh	6	HGH
11W	Mrs L Miles/Mr A Steed	4	LMI/AST
12R	Mr S Millman	26	SMI
12Y	Mr G Hughes	21	GHU
12O	Mrs M Lucas	28	MLU
12B	Mrs L Neal	22	LNE
12G	Mrs S Butt	9	SBU
12P	Mr J Jones	Mus	JAJ
13R	Ms S Hart	D1	SJH
13O	Ms K Akhtar	8	KAL
13Y	Mr S Mills	C1	SMS
13B	Mrs H Dimmock/Mrs A Flood	DT1	HDI/AFL
13G	Mrs J Bassett	Art2	JBA
13P	Mrs E J Taylor/Mrs S Dobson	29	EJT/SDO

Amended 18/7/06

SUTTON COLDFIELD GRAMMAR SCHOOL FOR GIRLS
LEADERSHIP AND TEACHING STAFF 2006/2007

<p>Leadership Group: Mrs K Harrison (Headteacher) M.Ed, B.A. Mrs S Knights (Deputy Head Curriculum) B.Sc. Ms G Fox (Deputy Hd Personnel) M.Sc, B.A. Mr J Cooper (Asst Head Curriculum) M.Ed. Mrs P Thomas (Asst Head Pastoral) Cert. Ed. Mr M Sheridan Jones (Sp College Director - Dec 2006) M.Sc Mrs T Young (Specialist College Director - Jan 2007) B.A. Mrs L Smith (Business Manager)</p>	<p>Art: Mrs J Bassett (Head of Art) A.T.D. Mrs J Robinshaw Cert. Ed.</p>
<p>Business Studies/ICT: Ms K Akhtar (Head of ICT) B.Sc. Mrs D Grossett (Head of BS/+Business Links)B.A. Mr J Cooper (Asst Head Curriculum) M.Ed. Mrs S Butt B.A. Mrs H Muman M.A Mrs J Little (P/T) B.Ed.</p>	<p>English: Mr C Parry (Head of English) B.A. Mrs G Aston B.Ed. (Asst Hd Middle School) Ms J M D'Auban (P/T) M.A., B.A. Mrs E Dodd B.A. Mrs R Fisher (P/T) B.A. Mrs J Manning (2nd in English) B.A. Mrs J M Parkes (P/T) Cert. Ed. Mrs P Thomas (Asst Head Pastoral) Cert. Ed.</p>
<p>Geography: Mr I Bates (Head of Geography) B.A. Miss L Morley B.Sc.</p>	<p>History: Mrs F Heeks(Head of History + As Hd 6th Fm) B.A. Mrs A Blakeway B.Ed. Mrs S Dobson (P/T)B.A. Ms Gill Fox (Deputy Hd Personnel) M.Sc. B.A.</p>
<p>Mathematics: Mr D M A Steed (Head of Maths) B.Sc. Mrs E M Burns (P/T) B.Sc. Mrs K Davis B.Sc. Mrs K K Dulai (P/T) B.Sc. Mrs H M Ghazireh (P/T)B.Sc. Mrs G Hackwood (P/T) Mrs K Harrison M.Ed, B.A. Miss S Hart (Head of PE) B.Sc. Mr S Millman B.A. Econ. Mr A Neenan (Temp) (P/T) B.Sc. Miss D Plackett (2nd in Maths)</p>	<p>Modern Languages: Mr D Owen (Head of MFL) B.A. Ms J Draper B.A.(Head of Spanish) Ms L Bailey (P/T)B.A. Miss P Bennett B.A. Mrs A-M Cohen (P/T) L.es.L Mrs E Griffith B.A. Mrs C M F Harding (P/T) L.es.L</p>
<p>Music: Mr J Jones (Head of Music) B.A., A.L.C.M. Ms E Hillyer B.A</p>	<p>PE: Miss S Hart (Head of PE) B.Sc. Mrs J Peel (P/T) B. Ed. Mrs J R Saunders (P/T) B.Ed. Miss J Steadman (Asst Hd Lower School) B.Sc Mrs J Robinshaw Cert. Ed.</p>
<p>RE: Mrs M Lucas (Head of RE)B.A. Mrs A Blakeway B.Ed. Mrs C Higgs (P/T) M.A. Mrs L Vincent B.A.</p>	<p>Science: Mrs J Jones (Head of Science)B.Sc. Mr M Sheridan-Jones (Dir Science College) M.Sc. Mrs A Flood B.Sc (i/c Biology) Mrs J Garvey B.Sc. Mrs L Gill Mr G Hughes (i/c Physics / Asst Dir Science College) B.Sc. Mrs J Irvine (Head of Post 16) B.Sc. Mr P Jones B.Sc. Mr M Kearsey Mrs S Knights (Deputy Head Curriculum) B.Sc. Mrs L Miles B.Sc. Mr S Mills B.Sc. PhD. Mrs L Neal B.Eng. (i/c Chemistry) Mrs E J Taylor (P/T) M.Sc., M.I.Biol Dr S Ahmad (P/T) MBBS</p>
<p>Technology: Mrs H Dimmock (Head of Technology) B.Ed. Mrs T L Ambrose (P/T) Cert. Ed. Mrs J Batchelor (Head of Middle School) B.Ed Mr J Cooper (Asst Head Curriculum) M.Ed. Mrs L Copley (Hd of Lower School) Cert. Ed. Mr T James B.Ed. Miss J Steadman (Asst Hd Lower School) B.Sc</p>	<p>Social Studies (inc General Studies): Mrs E J Taylor (P/T) M.Sc., M.I.Biol (Head of Social Studies) Mrs C Hodgetts (i/c Sociology) B.A Mrs D Price (P/T) B.Sc.</p>

SUTTON COLDFIELD GRAMMAR SCHOOL FOR GIRLS
SUPPORT STAFF 2006/07

<p>Administration: Mrs J Nunn (School Administrator/ Office Manager) Mrs C Green (Clerical Assistant) Mrs P Rogers (Clerical Assistant) Ms S Ladds (Clerical Assistant) Mrs L Kemp (Dep Office Manager/Receptionist am) Mrs T Smith (Receptionist pm) Miss C Byrne (Reprographics)</p>	<p>Finance: Mrs L Smith (Business Manager) Mrs C Gudmunsen (Snr Accountancy Asst) Mrs H Cannan (Cover Manager / Finance Assistant)</p>
<p>Specialist College Admin: Mrs L Cotsford (Specialist College Assistant)</p>	<p>Cover: Mrs B Hartley (Cover Supervisor)</p>
<p>Library / Independent Learning Area: Mrs M Cox (Librarian) Mrs B Fleeman (Assistant Librarian) Mrs L Willis (Independent Learning Adviser)</p>	<p>Lab Technicians: Mrs L Cockrill (Snr Lab Tech - Phys) Miss L Bridgehouse (Trainee Lab Tech – Phys) Mrs A Richards (Lab Tech - Bio/Chem) Mrs B Williams (Lab Tech - Bio/Chem) Mrs B Fleeman (Learning Resources Tech)</p>
<p>ICT Technicians: Mr A Dunnett (ICT Network Manager) Mr A Ogilvie (Snr ICT Tech) Ms B Boosie (ICT Tech) Mr A Coveney (ICT Tech)</p>	<p>Other Technicians: Mr A Rowlands (Creative Arts/ Technology Tech) Mr T Luckman (Creative Arts/ Technology Tech) Mrs S Tonks (Food Technology Ancillary) Mrs S Rowlands (Food Technology Ancillary) Mrs L Cotsford (Art)</p>
<p>Learning Mentor: Mrs S O’Keeffe(Middle School)</p>	<p>Pastoral Support Admin Team: Mrs E Nicholas (Post 16 + Aim Higher) Mrs S O’Keeffe (Middle School) Mrs S Williams (Lower School)</p>
<p>Caretakers: Mrs O Williams (BSS) Mr C Lawley (Shift Supervisor) Mr A Penzer (Shift Supervisor) Mr R Ward (Shift Supervisor) Cleaners: Mr D Falen Ms H Foley Mrs L Garner Mrs L Millward Mrs B Ryan Mrs S Ward Ms V Zaharane</p>	<p>Lunchtime Assistants: Mrs J Watson (Snr Lunch Supervisor) Mrs S Hatfield (Lunchtime Assistant) Mrs S Heeley (Lunchtime Assistant) Mrs J Bhamera (Lunchtime Assistant) Mrs M McComb (Lunchtime Assistant) Mrs L Plant(Lunchtime Assistant) Mrs R Steadman (Lunchtime Assistant) Mrs L Garner (Lunchtime Assistant) Mrs C Walker (Lunchtime Assistant) Mrs L Cotsford (Lunchtime Assistant) Mrs S Ward (Lunchtime Assistant) Kitchen Staff: Mrs J Griffiths (Catering Manager) Mrs G Poole (Asst) Mrs J Chapman Mrs L Collins Mrs P Colquhoun Mrs R Harrold Mrs A Joyner Mrs M Shaw Mrs K Thomas Mrs C Trehy</p>